

ER 3-6909

~~CONFIDENTIAL~~

FEB 12 1953

**MEMORANDUM FOR:** Deputy Director (Intelligence)  
Deputy Director (Plans)  
Deputy Director (Administration)  
Director of Training  
Assistant Director for Communications

**SUBJECT :** Review of 1954 Budget Requirements

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**REFERENCE :** [REDACTED]

1. The referenced Notice advised you of the request of the Director of the Bureau of the Budget for review of 1954 budgets. The President has announced a policy of careful review of Federal expenditures with a view to a balanced budget.

2. It is my desire and it shall be the policy of this Agency to continue to make every effort to assure that our responsibilities are carried out as economically and efficiently as possible. In this connection, I plan to continue, and to strengthen wherever possible, the many measures and safeguards which have already been instituted to assure that only essential activities are undertaken and that they are conducted at a minimum level of cost and expenditures.

3. In order that I may make recommendations to the Director of the Budget in accordance with the above policy, it is requested that by 20 February 1953 you provide the Comptroller with any revisions to your budget figures which you believe possible and certify to me that the balance of your estimated requirements represent in your judgment the minimum necessary to carry out the essential missions assigned to your area.

4. The Presidential principles expressed by the Director of the Budget emphasize my responsibilities for the unvouchered expenditures of the Agency. I, therefore, direct that all offices concerned with the expenditures of such funds cooperate with the Comptroller and other appropriate officials in discharging their responsibilities to assure efficiency and economy in unvouchered programs and in the control and proper use of the funds involved.

DD/I:EBW  
SA/DDA:RSW:jeb (10 Feb 53)  
cc: Comptroller  
A-DCI (2)  
DD/A (2)

ALLEN W. DULLES  
Acting Director

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